



DEPARTMENT OF THE NAVY  
NAVAL CONSTRUCTION BATTALION CENTER  
264 MARVIN SHIELDS BLVD  
GULFPORT MISSISSIPPI 39501-5001

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Chief, Environmental Compliance and Enforcement Division  
Mississippi Department of Environmental Quality  
Office of Pollution Control  
P.O. Box 2261  
Jackson, MS 39225

To whom it may concern:

SUBJECT: 2024 ANNUAL REPORT FOR SMALL MUNICIPAL SEPARATE STORM  
SEWER SYSTEM (MS4) MSRMS4036, NAVAL CONSTRUCTION  
BATTALION CENTER, GULFPORT, MS

Enclosed is Naval Construction Battalion Center, Gulfport's Annual Report for Small Municipal Separate Storm Sewer System (MS4) General Permit MSRMS4036 for calendar year 2024. This report addresses minimal control measures and best management practices cited in the installation's Storm Water Management Plan approved by MDEQ on 15 Jan 2019 and in accordance with the MS4 General Permit issued on 18 Mar 2016.

NCBC Gulfport point of contact is Mrs. Christina Mills. She may be reached at (228) 871-2373 or christina.l.mills12.civ@us.navy.mil.

Sincerely,

  
E. M. SNODGRASS  
By direction

Enclosure: NCBC 2024 Annual Report Form, Small Municipal Separate Storm Sewer System  
MS4 General Permit Number MSRMS4036

## ANNUAL REPORT FORM

SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM  
(MS4) GENERAL PERMIT

GENERAL PERMIT: MSRMS4 0 3 6. This coverage number must be completed for the referenced MS4 or this form will be considered incomplete and will be returned. The coverage number can be found at the bottom left corner of your Certificate of Coverage.

This report covers MS4 Storm Water Management Program activities occurring during calendar year (type "X" in box next to year):

☐ 2016 (Year 1) ☐ 2017 (Year 2) ☐ 2018 (Year 3) ☐ 2019 (Year 4) ☐ 2020 (Year 5) ☒ 2024 (Year 9)

## INSTRUCTIONS

Please use this form to satisfy the reporting requirements of ACT7, S-2 of the MS4 General Permit. Use of another form/format or failure to fully complete any section of this Annual Report Form may result in agency review delays or notifications of MS4 non-compliance. If a particular part or section is not applicable to your MS4, fill in as "N/A".

Coverage recipients are encouraged to utilize the electronic version of this form, which allows the data fields in the following tables to be expanded to contain all of the required information. The electronic form is available in the MS4 section of MDEQ's General Permits webpage at: <https://www.mdeq.ms.gov/permits/environmental-permits-division/types-of-general-permits/>

The submittal of the fourth Annual Report (due no later than January 28, 2020) shall be deemed to be a notification of the MS4's intent to be covered by the subsequently issued MS4 General Permit, provided the Annual Report is signed by a principal executive officer or ranking elected official according to ACT9, T-5 of this permit.

Do **NOT** include any attachments **EXCEPT** for those specifically requested in this form. Supporting documentation for annual reports should be maintained with the SWMP and should be available for review during periodic MDEQ inspections and audits.

ALL BMPs OF EACH MINIMUM MEASURE MUST BE LISTED IN THE ORDER THEY APPEAR IN THE SWMP.

## MS4 INFORMATION

MS4 NAME: Naval Construction Battalion Center Gulfport

MS4 MAILING ADDRESS: 461 Upper Nixon Avenue, Bldg. 322 CITY: Gulfport ZIP: 39501

MS4 COUNTY: Harrison

PRIMARY LOCAL CONTACT NAME (responsible for storm water program implementation): Christina Mills

CONTACT'S TITLE: Water Program Manager OFFICE PHONE: ( 228 ) 871-2373

E-MAIL ADDRESS (local contact): christina.l.mills12.civ@us.navy.mil

## SECTION I: SUMMARY OF IMPLEMENTATION ACTIVITIES BY MINIMUM MEASURE AND BEST MANAGEMENT PRACTICE

ACT7, S-2 of the MS4 General Permit requires the coverage recipient is to annually summarize the progress made in implementing the conditions of the permit and the elements of the Storm Water Management Program (SWMP). Complete the following tables for each of the six SWMP minimum measures.

The **Comments** column should contain details regarding the steps that have been taken to implement the BMP. For those BMPs checked as not being in compliance, the **Comments** column should also contain an explanation for the non-compliance and an action plan/schedule for achieving compliance.

### A. Public Education:

| Best Management Practice | Measurable Goal                                                                                                                                                                                                                                                                | In Compliance? |    | Date Completed<br>(If not, date to be completed)                                                    | Comments                                                                                                                                                                                                                                                                                                                                                                                         | Responsible Individual<br>(Name or Job Title) |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----|-----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
|                          |                                                                                                                                                                                                                                                                                | Yes            | No |                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |
| PE-1                     | Include copy of brochure(s) in annual SWMP Binder, post brochure(s) on the base's environmental support webpage, and report number of brochures distributed annually.                                                                                                          | X              |    | 19 Dec 2018 and as needed each year                                                                 | <b>Initially created and distributed brochures in 2018.</b> Two additional brochures prepared and distributed on base in 2022. Added brochure in 2023. <b>2024 updates:</b> Reviewed and distributed brochures at least monthly at training events. Updated links as needed on brochures and added to website. Distributed 285 brochures and additional electronic versions throughout the year. | Stormwater Program Manager                    |
| PE-2                     | Include a copy of published media in the annual SWMP Binder including the distribution amount for each type. Annually, publish one or two stormwater articles in base media outlets. Quarterly, publish an Illicit Discharge Reporting sticker in base media outlets.          | X              |    | 31 Jul 2024<br><br>16 Dec 2024<br><br>Quarterly: 29 Mar 2024; 24 Jun 2024; 23 Sep 2024; 18 Dec 2024 | - Article distributed to base personnel titled "Protect Your Storm Drains".<br>- Article distributed to base personnel and housing residents titled "Remember to Pick up Pet Wastes"<br>- Illicit discharge stickers posted in base Battle Rhythm in Teams or on Facebook. Stickers were also emailed to EQB-Subcommittee members.<br>Distribution amount information in binder.                 | Stormwater Program Manager                    |
| PE-3                     | Include in the annual SWMP binder, copy of email listing of non-stormwater discharges authorized, a copy of posting on the base's environmental support webpage, and a copy of quarterly publication of illicit discharge reporting sticker circulated on a base media outlet. | X              |    | 25 Jun 2024<br><br><br>Quarterly                                                                    | - Reviewed and distributed list of Authorized, Allowed and Prohibited non-stormwater discharges on NCBC Gulfport and posted list on the NCBC Gulfport Environmental Support webpage.<br><br>- Published stormwater illicit discharge stickers and note in base Battle Rhythm or Facebook quarterly.                                                                                              | Stormwater Program Manager                    |
|                          |                                                                                                                                                                                                                                                                                |                |    |                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |

**SECTION I (continued):**

**B. Public Involvement:**

| Best Management Practice | Measurable Goal                                                                                                                      | In Compliance? |    | Date Completed<br>(If not, date to be completed) | Comments                                                                                                                                                                                                                                                                                                  | Responsible Individual<br>(Name or Job Title) |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------|----------------|----|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
|                          |                                                                                                                                      | Yes            | No |                                                  |                                                                                                                                                                                                                                                                                                           |                                               |
| <b>PI-1</b>              | All housing area storm inlets to be inventoried, stenciled/placarded, and annually inspected for needed re-stenciling/re-placarding. | X              |    | 28 Apr 2016<br><br>23 Apr 2024                   | <b>Initially in 2016:</b> Base Map showing Housing Areas highlighted in yellow showing where existing markers installed.<br><br><b>2024:</b> Inspected housing area inlets on base. No maintenance or replacement needed.                                                                                 | Stormwater Program Manager                    |
| <b>PI-2</b>              | Hold a base-wide cleanup event once per year or distribute requirement monthly to tenant commands.                                   | X              |    | 29 Apr 2024<br>Monthly throughout Calendar Year  | - A base-wide clean-up held in 29April 2024.<br>- A NCBC Gulfport Base Clean-up Responsibility Map highlighting department and tenant command areas of responsibility (AOR) in picking-up litter/debris to prevent entry into the stormwater conveyance system distributed to Environmental Reps monthly. | Stormwater Program Manager                    |
|                          |                                                                                                                                      |                |    |                                                  |                                                                                                                                                                                                                                                                                                           |                                               |
|                          |                                                                                                                                      |                |    |                                                  |                                                                                                                                                                                                                                                                                                           |                                               |

**SECTION I (continued):**
**C. Illicit Discharge Detection and Elimination:**

| Best Management Practice | Measurable Goal                                                                                                                                                                          | In Compliance? |    | Date Completed<br>(If not, date to be completed)                   | Comments                                                                                                                                                                                                                                                                                                                                                                   | Responsible Individual<br>(Name or Job Title)                       |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
|                          |                                                                                                                                                                                          | Yes            | No |                                                                    |                                                                                                                                                                                                                                                                                                                                                                            |                                                                     |
| ID-1                     | Keep copy of annual changes to the base's MS4 Map and of latest updated map in the annual SWMP Binder.                                                                                   | X              |    | Continuous                                                         | - June 2016 Base Map shows stormwater drainage basins and perimeter outfalls and/or inlets.<br>- New map was surveyed in FY 2020. Updates currently being incorporated into program. A copy of current map in binder.                                                                                                                                                      | Stormwater Program Manager/Facility Management Division GIS Analyst |
| ID-2                     | Include a copy of IDDE Program, industrial storm outlets inventory and a copy of the yearly outlet inspection report in the annual SWMP binder.                                          | X              |    | May 2016<br><br>16-17 Apr, 13 Aug, 25 Nov, and 17 Dec 2024         | - Established Illicit Discharge Detection Elimination Program including Industrial Facilities Stormwater Outlets Inventory and Dry Weather Inspection Schedule.<br>- Inspected 20% of the outlets. One illicit discharge identified and eliminated.                                                                                                                        | Stormwater Program Manager                                          |
| ID-3                     | Maintain a copy of the NCBC Gulfport "Illicit Discharge Reporting Form" and of any completed form(s) documenting a suspected illicit discharge and corrective action(s) to eliminate it. | X              |    | 9 Mar, 15 Aug, 13 Nov, and 17 Dec 2024                             | - Four reported illicit discharges in 2024 on base. All identified and corrected. None left base via outfalls.                                                                                                                                                                                                                                                             | Stormwater Program Manager                                          |
| ID-4                     | Include copy of semi-annual outfall inspection reports and of corrective actions taken on any deficiencies noted in the SWMP.                                                            | X              |    | 1 Jul 2024<br>20 Dec 2024                                          | - Inspected 15 outfalls and 2 inlets<br>- Inspected 15 outfalls and 2 inlets<br>- No deficiencies noted.                                                                                                                                                                                                                                                                   | Stormwater Program Manager                                          |
| ID-5                     | Retain copies of published household hazardous waste notices in the annual SWMP binder, six per year.                                                                                    | X              |    | Continuously throughout CY<br><br>Bi-Monthly through Calendar Year | - HHW information posted on Base Environmental Support webpage<br>- Bi-monthly notice posted for base personnel in Plan of the Week encouraging Base Housing residents having household hazardous waste to turn in their items at the Harrison County Household Hazardous Waste Collection Site. Also emailed this flyer to Environmental Reps and requested distribution. | Stormwater Program Manager                                          |

**Provide the following information for illicit discharges detected within your MS4 during the reporting period for this Annual Report.**

Number of Illicit Discharges Detected: 4

Number of Illicit Discharges Eliminated: 4

**SECTION I (continued):**
**D. Construction Site Storm Water Runoff Control:**

| Best Management Practice | Measurable Goal                                                                                                                                               | In Compliance? |    | Date Completed<br>(If not, date to be completed) | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Responsible Individual<br>(Name or Job Title) |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
|                          |                                                                                                                                                               | Yes            | No |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |
| <b>CS-1</b>              | Retain a copy of the current and any updated E&SCP in the annual SWMP binder.                                                                                 | X              |    | 19 Jan 2024                                      | - Reviewed ED Form #12 (NCBCGPT E&SCP). No changes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Stormwater Program Manager                    |
| <b>CS-2</b>              | Annually review the environmental requirements for 100% of base construction contracts awarded having stormwater compliance requirements.                     | X              |    | 25 Jun 2024<br>28 Jun 2024<br><br>17 Jul 2024    | - Reviewed and updated stormwater documents on NCBCGPT webpage.<br>- Emailed NCBCGPT List of Authorized, Allowed, and Prohibited Non-stormwater Discharges to base environmental committee for distribution (tracked under PE-3).<br>- Updated training information in NCBCGPT Environmental Requirements Storm Water section and provided to Facility Management Division. These are incorporated into all construction contracts. List of Authorized, Allowed, and Prohibited Non-stormwater Discharges is an attachment. | Stormwater Program Manager                    |
| <b>CS-3</b>              | Retain in the annual SWMP binder a copy of the SWPPP, NOI, Request for Termination, and permit close-out on each active small and large construction project. | X              |    | Throughout the year                              | -Reviewed ground disturbing projects that will require compliance with either MDEQ small or large general construction permits and /or the base's Sediment & Erosion Control Program under CS-1.<br>-No current permitted projects. One small construction project completed in July 2024.                                                                                                                                                                                                                                  | Stormwater Program Manager                    |
| <b>CS-4</b>              | Conduct semi-annual BMP inspections of large and small construction projects.                                                                                 | X              |    | Throughout the year                              | Visual inspections conducted at permitted construction project sites semi-annually. Other sites inspected frequently throughout the year.                                                                                                                                                                                                                                                                                                                                                                                   | Stormwater Program Manager                    |

**Provide the following information for construction projects permitted within your MS4 during the reporting period for this Annual Report.**

| Project Category                         | Number of Projects | Number and Type of Inspections | Number and Type of Enforcement Actions Taken |
|------------------------------------------|--------------------|--------------------------------|----------------------------------------------|
| <b>Small Construction (1- 5 Acres)</b>   | 1                  | 2 (semi-annual)                | 0                                            |
| <b>Large Construction (&gt; 5 Acres)</b> | 0                  | NA                             | 0                                            |

**SECTION I (continued):****E. Post-Construction Storm Water Management in New Development and Redevelopment:**

| Best Management Practice | Measurable Goal                                                                                                                                                                                                                    | In Compliance? |    | Date Completed<br>(If not, date to be completed) | Comments                                                                                                                                                                                                                                                                                                                                                                   | Responsible Individual<br>(Name or Job Title)           |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
|                          |                                                                                                                                                                                                                                    | Yes            | No |                                                  |                                                                                                                                                                                                                                                                                                                                                                            |                                                         |
| <b>PC-1</b>              | Maintain list of projects incorporating Section 438 of EISA LID requirements.                                                                                                                                                      | X              |    | Continuous on-going<br><br>20 Dec 2024           | -EISA considerations are incorporated in NAVFAC MILCON construction projects per Memorandum for Acting Assistant Secretary of the Navy (Installation and Environmental) dated 19 Jan 2010, Subj: DoD Implementation of Storm Water Requirements under Section 438 of the Energy Independence and Security Act (EISA).<br>-List of projects reviewed and updated in binder. | Stormwater Program Manager/Facility Management Division |
| <b>PC-2</b>              | Maintain in binder, a map of installed structural control features and a copy of the LTM inspection schedule. Also, retain a copy of all deficiencies initiated and submitted for repair of installed structural control features. | X              |    | Continuous on-going                              | -Installed BMP control features on base are periodically inspected for effectiveness and repair.<br>-Reviewed and updated Post Construction BMP Inspection Program documents.                                                                                                                                                                                              | Stormwater Program Manager                              |

**SECTION I (continued):****E. Post-Construction Storm Water Management in New Development and Redevelopment (continued):**

Provide the location and type of post-construction management practices installed at new development and redevelopment projects within your MS4 during the reporting period for this Annual Report. Location description should include the subdivision/project name, along with a physical address, latitude/longitude coordinates or site directions.

| Location of Post-Construction Management Practice | Type of Management Practice (i.e., detention basin, manufactured system, etc.)                                                                  |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Not applicable                                    | Military installation. Limited funding for new development. No new post-construction management practices installed during this reporting year. |

**SECTION I (continued):**

**F. Pollution Prevention/Good Housekeeping for Municipal Operations:**

| Best Management Practice | Measurable Goal                                                                                                                                                                                                            | In Compliance? |    | Date Completed<br>(If not, date to be completed) | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Responsible Individual<br>(Name or Job Title) |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|
|                          |                                                                                                                                                                                                                            | Yes            | No |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |
| <b>GH-1</b>              | Maintain a copy of training rosters in the yearly SWMP Binder of base personnel completing annual stormwater pollution prevention and good housekeeping training.                                                          | X              |    | 7 May 2024<br><br>Continuous on-going            | - Stormwater Pollution Prevention Compliance information displayed during Base Annual Safety Stand-down Day Event.<br>- Annual Storm Water Training conducted to base personnel monthly. Air Force Institute of Technology Water Expert taught annual storm water training to several commands in May 2024. Additional training provided to tenants as requested or online via Navy's Environmental Compliance Assessment Training and Tracking System (ECATTS). | Stormwater Program Manager                    |
| <b>GH-2</b>              | Retain in annual SWMP binder, a copy of the NCBC Gulfport Environmental Requirements section included in all base contracts, and an annual printout of contractors who completed stormwater pollution prevention training. | X              |    | Continuous on-going                              | All construction contracts require project manager/superintendent and personnel installing/maintaining storm water features to complete Storm Water Pollution Prevention Training. Stormwater Pollution Prevention training is available to all contractors through ECATTS website. Print out of contractor completion is in binder. Facility Engineering and Acquisition Division maintains records for construction contracts.                                 | Stormwater Program Manager                    |
| <b>GH-3</b>              | All existing BMPs are reviewed, updated (if needed) and distributed annually through base's environmental support website.                                                                                                 | X              |    | 18 Jan and 26 Jun 2024                           | Reviewed and updated SOPs addressing Stormwater Quality to improve understanding for base personnel.                                                                                                                                                                                                                                                                                                                                                             | Stormwater Program Manager                    |
|                          |                                                                                                                                                                                                                            |                |    |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |
|                          |                                                                                                                                                                                                                            |                |    |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |
|                          |                                                                                                                                                                                                                            |                |    |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |

## SECTION II: ASSESSMENT OF THE APPROPRIATENESS OF BMPs

ACT7, S-2(1) of the MS4 General Permit requires the coverage recipient to assess the appropriateness of its BMPs in achieving the identified measurable goals for each of the minimum control measures. List each BMP adopted by the MS4 and rate its appropriateness. For BMPs rated “Inappropriate” or “Minimally Appropriate”, the MS4 should outline proposed changes to the program in Section IV of this form to address the deficiencies.

NOTE: Use the following codes for Minimum Measure ID: Public Education – **PE**; Public Involvement – **PI**; Illicit Discharge Detection and Elimination – **ID**; Construction Site Runoff Control – **CS**; Post-Construction Storm Water Management – **PC**; Pollution Prevention/Good Housekeeping – **PP**

| Minimum Measure ID | Best Management Practice                                                         | We Consider the Listed BMP Appropriate to the Following Degree |                       |      |          |
|--------------------|----------------------------------------------------------------------------------|----------------------------------------------------------------|-----------------------|------|----------|
|                    |                                                                                  | Inappropriate                                                  | Minimally Appropriate | Good | Superior |
| PE-1               | Stormwater Pollution Prevention Brochures                                        |                                                                |                       | X    |          |
| PE-2               | Base Newspaper Articles and Stickers                                             |                                                                |                       | X    |          |
| PE-3               | Define Allowable Non-Stormwater Discharges                                       |                                                                |                       | X    |          |
| PI-1               | Storm Inlet Stenciling/Placarding                                                |                                                                |                       | X    |          |
| PI-2               | Annual Base Clean-Up                                                             |                                                                |                       | X    |          |
| ID-1               | MS4 Mapping                                                                      |                                                                |                       | X    |          |
| ID-2               | Illicit Discharge Detection Elimination (IDDE) Program                           |                                                                |                       | X    |          |
| ID-3               | Illicit Discharge Tracing and Removal                                            |                                                                |                       | X    |          |
| ID-4               | Stormwater Outfall Inspections                                                   |                                                                |                       | X    |          |
| ID-5               | Include Household Hazardous Waste Education Material                             |                                                                |                       | X    |          |
| CS-1               | Erosion and Sediment Control Program                                             |                                                                |                       | X    |          |
| CS-2               | Prohibited Discharge Identification                                              |                                                                |                       | X    |          |
| CS-3               | Construction Plan Reviews                                                        |                                                                |                       | X    |          |
| CS-4               | Construction Site Inspections                                                    |                                                                |                       | X    |          |
| PC-1               | Low Impact Development (LID)                                                     |                                                                |                       | X    |          |
| PC-2               | Long Term Monitoring and Inspection of BMPs Control Features                     |                                                                |                       | X    |          |
| GH-1               | Staff Training                                                                   |                                                                |                       | X    |          |
| GH-2               | Contractor Pollution Prevention Education                                        |                                                                |                       | X    |          |
| GH-3               | Create Standing Operational Procedure (SOP) addressing Stormwater Quality Issues |                                                                |                       | X    |          |

### SECTION III: SUMMARY OF STORM WATER ACTIVITIES PLANNED DURING THE NEXT REPORTING CYCLE

ACT7, S-2(3) of the MS4 General Permit requires the coverage recipient to summarize the storm water activities planned during the next reporting cycle of the permit term. The **Comments** column should contain details regarding the steps that will be taken to further implement the BMP.

NOTE: Use the following codes for Minimum Measure ID: Public Education – **PE**; Public Involvement – **PI**; Illicit Discharge Detection and Elimination – **ID**; Construction Site Runoff Control – **CS**; Post-Construction Storm Water Management – **PC**; Pollution Prevention/Good Housekeeping - **PP**

| Minimum Measure ID | Best Management Practice                               | Measurable Goal                                                                                                                                                                                                                                                                | Comments                                                                                                                                                                                                                                                                                                                    | Responsible Individual (Name or Job Title)              |
|--------------------|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| PE-1               | Stormwater Pollution Prevention Brochures              | Include copy of brochure(s) in annual SWMP Binder, post brochure(s) on the base's environmental support webpage, and report number of brochures distributed annually.                                                                                                          | Review and update brochures, as needed. Email electronic copies to EQB-Subcommittee members for distribution within their respective Dept or Tenant Commands, as appropriate. Update on website.                                                                                                                            | Stormwater Program Manager                              |
| PE-2               | Base Newspaper Articles and Stickers                   | Include a copy of published media in the annual SWMP Binder including the distribution amount for each type. Annually, publish one or two stormwater articles in base media outlets. Quarterly, publish an Illicit Discharge Reporting sticker in base media outlets.          | Publish 1 or 2 articles annually. Publish Illicit discharge stickers in base media outlets (e.g., Plan of the Week, newspaper <i>Seabee Courier</i> , Facebook, and/or Environmental Support webpage) quarterly.                                                                                                            | Stormwater Program Manager                              |
| PE-3               | Define Allowable Non-Stormwater Discharges             | Include in the annual SWMP binder, copy of email listing of non-stormwater discharges authorized, a copy of posting on the base's environmental support webpage, and a copy of quarterly publication of illicit discharge reporting sticker circulated on a base media outlet. | -Review and update poster, if needed. Distribute list of Authorized, Allowed and Prohibited non-stormwater discharges on NCBC Gulfport and post list on the NCBC Gulfport Environmental Support webpage.<br>- Publish stormwater illicit discharge stickers and note in base Battle Rhythm or other media outlet quarterly. | Stormwater Program Manager                              |
| PI-1               | Storm Inlet Stenciling/Placarding                      | All housing area storm inlets to be inventoried, stenciled/ placarded, and annually inspected for needed re-stenciling/re-placarding.                                                                                                                                          | Inspect housing area storm inlet placards for damage requiring replacement. Re-install placards if needed. Check storm water signs to ensure readable and in place. Request new signs if needed.                                                                                                                            | Stormwater Program Manager                              |
| PI-2               | Annual Base Clean-Up                                   | Hold a base-wide cleanup event once per year or distribute requirement monthly to tenant commands.                                                                                                                                                                             | Continue monthly posting of notice in Plan of the Week reminding Dept. and Tenant Command personnel to clean up litter and debris within their assigned AOR.                                                                                                                                                                | Stormwater Program Manager                              |
| ID-1               | MS4 Mapping                                            | Keep copy of annual changes to the base's MS4 Map and of latest updated map in the annual SWMP Binder.                                                                                                                                                                         | Continue to work with GIS personnel to update mapping. Maintain a copy of the current MS4 Map.                                                                                                                                                                                                                              | Stormwater Program Manager/Facility Management Division |
| ID-2               | Illicit Discharge Detection Elimination (IDDE) Program | Include a copy of IDDE Program, industrial storm outlets inventory and a copy of the yearly outlet inspection report in the annual SWMP binder.                                                                                                                                | Continue annual Dry Weather inspection of 20% of base's IDDE Industrial Facilities storm outlets.                                                                                                                                                                                                                           | Stormwater Program Manager                              |

|             |                                                                                  |                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                              |                            |
|-------------|----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| <b>ID-3</b> | Illicit Discharge Tracing and Removal                                            | Maintain a copy of the NCBC Gulfport “Illicit Discharge Reporting Form” and of any completed form(s) documenting a suspected illicit discharge and corrective action(s) to eliminate it.                                           | Track corrective action of eliminating any illicit discharges discovered during annual Dry-Weather inspections or reported potential illicit discharges.                                                                                     | Stormwater Program Manager |
| <b>ID-4</b> | Stormwater Outfall Inspections \                                                 | Include copy of semi-annual outfall inspection reports and of corrective actions taken on any deficiencies noted in the SWMP.                                                                                                      | Continue bi-annual visual inspections of base perimeter SW outfalls and inlets. Complete Inspection Report noting/documenting observations (i.e. Condition of water, any flow blockage, and/or any required maintenance and repairs needed). | Stormwater Program Manager |
| <b>ID-5</b> | Include Household Hazardous Waste Education Material                             | Retain copies of published household hazardous waste notices in the annual SWMP binder, six per year.                                                                                                                              | Continue posting notice bi-monthly in Battle Rhythm encouraging base Housing residents having household hazardous waste to dispose of to take to county HHW collection site.                                                                 | Stormwater Program Manager |
| <b>CS-1</b> | Erosion and Sediment Control Program (E&SCP)                                     | Retain a copy of the current and any updated E&SCP in the annual SWMP binder.                                                                                                                                                      | Continue annual review and update of base E&SCP, as needed. Distribute annually.                                                                                                                                                             | Stormwater Program Manager |
| <b>CS-2</b> | Prohibited Discharge Identification                                              | Annually review the environmental requirements for 100% of base construction contracts awarded having stormwater compliance requirements.                                                                                          | Continue annual review of prohibited discharge list and update as needed.                                                                                                                                                                    | Stormwater Program Manager |
| <b>CS-3</b> | Construction Plan Reviews                                                        | Retain in the annual SWMP binder a copy of the SWPPP, NOI, Request for Termination, and permit close-out on each active small and large construction project.                                                                      | Continue review of Construction Project Plans to ensure projects with ground disturbing activities 1 acre or greater comply with base MS4 General Permit and MDEQ Small and Large Construction General Permit requirements.                  | Stormwater Program Manager |
| <b>CS-4</b> | Construction Site Inspections                                                    | Conduct semi-annual BMP inspections of large and small construction projects.                                                                                                                                                      | Perform semi-annual inspections of small or large construction sites on base to ensure contractor complying with NOI/SWPPP requirements.                                                                                                     | Stormwater Program Manager |
| <b>PC-1</b> | Low Impact Development (LID)                                                     | Maintain list of projects incorporating Section 438 of EISA LID requirements.                                                                                                                                                      | Continue to maintain a list of projects incorporating Section 438 of EISA LID requirements (all MILCON projects over 5000 SF).                                                                                                               | Stormwater Program Manager |
| <b>PC-2</b> | Long Term Monitoring and Inspection of BMPs Control Features                     | Maintain in binder, a map of installed structural control features and a copy of the LTM inspection schedule. Also, retain a copy of all deficiencies initiated and submitted for repair of installed structural control features. | Continue inspection as scheduled of installed structural BMP control features annually. Retain copies of all deficiency tracking.                                                                                                            | Stormwater Program Manager |
| <b>GH-1</b> | Staff Training                                                                   | Maintain a copy of training rosters in the yearly SWMP Binder of base personnel completing annual stormwater pollution prevention and good housekeeping training.                                                                  | Continue to ensure Stormwater training is completed as required using Navy Environmental Compliance Assessment Training and Tracking System (ECATTS) or other authorized method.                                                             | Stormwater Program Manager |
| <b>GH-2</b> | Contractor Pollution Prevention Education                                        | Retain in annual SWMP binder, a copy of the NCBC Gulfport Environmental Requirements section included in all base contracts, and an annual printout of contractors who completed stormwater pollution prevention training.         | Continue to ensure contractors complete required training using Navy Environmental Compliance Assessment Training and Tracking System (ECATTS).                                                                                              | Stormwater Program Manager |
| <b>GH-3</b> | Create Standing Operational Procedure (SOP) addressing Stormwater Quality Issues | Review and update SOPs addressing Stormwater Quality, as needed                                                                                                                                                                    | Review and update SOPs addressing Stormwater Quality, as needed.                                                                                                                                                                             | Stormwater Program Manager |
|             |                                                                                  |                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                              |                            |

## SECTION IV: PROPOSED CHANGES TO THE STORM WATER MANAGEMENT PROGRAM

ACT7, S-2(4) and (5) of the MS4 General Permit require the coverage recipient to report proposed changes to BMPs or identified measurable goals that apply to the SWMP program elements. The MS4 should also include changes to address any BMPs listed as “Inappropriate” or “Minimally Appropriate” in Section II or this form.

The **Comments** column should contain details regarding the measurable goals to implement the BMP, a schedule of implementation and an indication if this is a new BMP being proposed.

NOTE: Use the following codes for Minimum Measure ID: Public Education – **PE**; Public Involvement – **PI**; Illicit Discharge Detection and Elimination – **ID**; Construction Site Runoff Control – **CS**; Post-Construction Storm Water Management – **PC**; Pollution Prevention/Good Housekeeping – **PP**

| Minimum Measure ID | Best Management Practice          | Previous Measurable Goal                                                                                                             | Proposed New Measurable Goal                                                | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Responsible Individual (Name or Job Title) |
|--------------------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| <b>PI-1</b>        | Storm Inlet Stenciling/Placarding | All housing area storm inlets to be inventoried, stenciled/placarded, and annually inspected for needed re-stenciling/re-placarding. | Install Stormwater signs in housing areas. Inspect annually once installed. | Noted this new goal in 2022 Annual Report. 2023 Update: Purchased and installed signs in housing areas, since placards have not held up well and funding not available to constantly replace. Stormwater signs will make housing residents aware that pollution introduced in their neighborhoods affects downstream waterbodies. Continuing to check/replace placards in SWMP and will request update to plan when new MS4 permit is issued by the state.<br>2024: No Proposed Changes. | Stormwater Program Manager                 |
| <b>ID-1</b>        | MS4 Mapping                       | Include copy of Base Stormwater Map in MS4 SWMP Binder                                                                               | Include copy of Base Stormwater Map in SWMP Binder                          | Contract awarded in 2019 to survey and update base stormwater management system and GIS database.<br>2024: Added updated mapping.                                                                                                                                                                                                                                                                                                                                                        | Stormwater Program Manager and FMD         |
|                    |                                   |                                                                                                                                      |                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                            |
|                    |                                   |                                                                                                                                      |                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                            |
|                    |                                   |                                                                                                                                      |                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                            |
|                    |                                   |                                                                                                                                      |                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                            |

**SECTION V: CONTROL MEASURES PLANNED/IMPLEMENTED TO ADDRESS WASTELOAD ALLOCATIONS**

ACT7, S-2(12) of the MS4 General Permit requires the coverage recipient to document all control measures being planned or implemented that may address the Wasteload Allocations (WLA) provisions of a Total Maximum Daily Load (TMDL) established for impaired receiving stream segments within the MS4 (if it is found that the MS4 must implement specific WLA provisions of a TMDL). The general permit also requires the MS4 to include an implementation schedule for all planned controls.

**Not Applicable**

| Approved TMDL / Water Body Name / Pollutant of Concern | Best Management Practice | Wasteload Allocation Details | Implementation Schedule |
|--------------------------------------------------------|--------------------------|------------------------------|-------------------------|
| NA                                                     | NA                       | NA                           | NA                      |
|                                                        |                          |                              |                         |
|                                                        |                          |                              |                         |
|                                                        |                          |                              |                         |
|                                                        |                          |                              |                         |

**SECTION VI: OTHER INFORMATION (type "X" in all boxes that apply)**

- ☐ During this reporting period, the MS4 has collected and analyzed monitoring data as part of its SWMP implementation (attach copies).
- ☐ During this reporting period, the MS4 relied on another government agency to satisfy some of its permit obligations (attach description of the SWMP components being delegated and a copy of the legal agreement between the MS4 and the implementing entity).

## SECTION VII: REPORT CERTIFICATION AND SIGNATURE

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I also certify that the MS4 for which I am responsible has in effect, an accurate and up to date MS4 Notice of Intent (NOI) and Storm Water Management Plan (SWMP). I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

  
Authorized Signature<sup>1</sup>

E. M. SNODGRASS (by Direction)

Printed Name

15 JAN 2025  
Date

Public Works Officer

Title

<sup>1</sup>This report shall be signed according to the ACT9, T-5 and T-6 of the MS4 General Permit.

Please submit this form to: **Chief, Environmental Compliance and Enforcement Division**  
**MDEQ, Office of Pollution Control**  
**P.O. Box 2261**  
**Jackson, Mississippi 39225**

Revision: 11/02/09